

**To,
The Director / Proprietor,**

Respected Sir,

We are glad to introduce our self as one of the leading computer education institute of India involved in Software, Hardware and Network training. We conduct almost all computer courses through our network.

Maharashtra Education Society (MES) was established in year 1992 with vision to bridge the gap between industries requirement and the curriculum of education institute and to meet the ever increasing demand for quality professionals.

Maharashtra Education Society is a charitable Trust organized by well qualified and self motivated professionals and conducting various educational programs in different fields.

To Conduct Computer Related Courses MES has Established it's won Computer Training Centre with the name and style **M.I.C.T. Computer Education** through this MES is conducting various computer courses all over Maharashtra.

In these 17 years MICT has handled number of educational projects from government of Maharashtra like Hardware training to needy students through all Industrial Training Institute (ITI). More than 40,000 students were benefited from this project and also conducted training programs for various school students. Now MICT Computer Education is became a prime and leading Computer Education Institute with the network of 600 **plus** centers throughout Maharashtra to impart IT knowledge to fresher's as well as professionals.

Managing a Training Institute, Maintaining day to day schedule, Completing curriculum within stipulated time frame, Conducting final Exams for the students and Faculty's up- gradation are becoming tedious job for Management, keeping all this in mind MICT has introduced **ONLINE SOLUTION SYSTEM** to overcome all this problems.

It is a user friendly and automatic system. Using this ERP system Managing a Institute or a chain of Institutes will be very easy and stress less life with a 100% utilization of our potential without spending huge amount and time. Analyzing the

business will be at your figure tips. Whenever you want, you can analyze your past Business and set your targets and goals by simply sitting on your chair.

It is always said that “*Self analysis is a key to Success*”.

Benefits of getting registered under ERP System.

- Systematic Record Maintenance.
- Every Institute will get unique Login ID & password to access their data/records.
- Online Students Registration, Systematic approach to academic progress.
- Unlimited enrollments, you can register as many students as you want.
- Every student will get unique Login ID & password for online mock test and final exam.
- Completion of syllabus in stipulated time frame.
- You can create your own exam event whenever you want.
- Online mock test for being familiar with online Exam System.
- Online final exam.
- Instant provisional certification to the students.
- Final Certificate to Pass out Students from **MICT Computer Education.**
- **Certificate Valid in Employment Exchange for Employment or Self Employment under GR. No. Emp/DKP/TE/7280-7340 Dated 24th May, 2004.**
- Exam can be re-scheduled if required.
- Re-exam facility for failed students.
- Business progress Analysis Report.
- Tension free Management & Administration.
- Saving of printing materials.
- Access from anywhere.
- Online payment facility available, no need to come personally to pay exam fees, you can pay your dues through HDFC or ICICI bank at your location.

- Summary Report course wise and month wise.
- Training and remote support and helpline for smooth functioning.
- Free updates.

- More than 20 subjects available for online exam.
- Banking Tie-ups for Educational Loan for students.
- Loan Facility available through PM Scheme.
- Free Education for Handicap and ST/BC/SC from Mahatma Jyotiba Phule Trust. (Conditions Apply).

This system you can implement for your business development without investing huge amount and time. Only single registration will help you to do entire thing for you. For registration process and to give complete details about the system and benefits our executives are available between 10.00 a.m. to 8 p.m.

We hope you will give positive response at the earliest.

Thanking you.

You're faithfully,

For MICT Computer Education

A handwritten signature in black ink, appearing to read "J. Metax", written over a horizontal line.

Authorized Signatory

List of Courses

Keeping in View, the growing needs of the industry requirement of well-trained hardware & networking professionals, MICT **Computer Education** offers high-end courses like,

1. Diploma in Computer Professional (DCP)
2. Diploma In Business Management (DBM)
3. Advance Diploma In Entrepreneurship (ADIE)
4. Bachelor of Computer Application (BCA)
5. Certificate Course in PC Maintenance (CCPCM)
6. Certificate Course in Networking Technology (CCNT)
7. Certificate Course in Information Technology (CCIT)
8. Certificate Course in Computer Programming (CCCP)
9. Certificate Course in AutoCAD (AutoCAD)
10. Certificate Course in MS_office
11. Certificate Course in D.T.P.
12. Certificate Course in Computerized Accounting (Tally9.ERP)
13. Certificate Course in “C” Programming
14. Certificate Course in “C++” Programming
15. Certificate Course in VB-6.0 Programming
16. Certificate Course in Java Programming
17. Certificate Course in VB.Net
18. Certificate Course in ASP.Net
19. Certificate Course in J2EE
20. Certificate Course in Web Designing

21. Certificate Course in English Speaking Level-I
22. Certificate Course in English Speaking Level-II
23. Certificate Course in English Speaking Level-III

Our Affiliations with:

- Maharashtra Technical board of Education (MSBTE)
- Maharashtra knowledge corporation limited (MKCL)
- Maharashtra State board of Vocational Examination.
- Yashwantrao Chavan Maharashtra Open University –YCMOU-Nasik

MICT conducts these courses through Maharashtra State Board of vocational examinations for which it has the government recognition with registration no **BD/TH/320 & V00085**. It is also an Authorized Training Center for MS-CIT (Maharashtra State Certificate Course in Information Technology).

Why Become A Franchisee (ATP)?

Easier than starting a business and more rewarding than a job, franchising is a very good opportunity to start a proven business model.

Advantages of starting a Franchisee versus starting a new business are:

- Established trademark or service mark
- Shorter learning curve than an entrepreneur
- Economies of scale - a large business network lets you compete with big chains at low cost
- Joint advertising and promotion with franchiser
- Transfer of management expertise
- Training and Support

Why MICT Computer Education?

- Established by a team of professionals
- Tried-and-tested and successful practical training modules
- More than 1,00,000 participants trained successfully
- The course has value-added benefits like Personality Development, Business Communication, Interview Skills etc.
- Systems and procedures to run a Training Institute
- Ongoing new inputs from R & D

What Does a Franchisee Get?

- Business Opportunity to partner with a successful venture
- Low investment and high returns
- Franchisee training program
- Marketing support from franchisor
- Standard evaluation, accounts & control systems
- Service provided is fulfilling and satisfying
- Guidance for hiring & training the trainers and other employees
- Ongoing support and sharing of value-added products

Eligibility Criteria

- An entrepreneur- interested in running a Training Business
- An ability to invest Rs 5 Lacs (Rs 475000/- towards setting up an institute, Rs 25000/- as franchisee fee for One year)
- Possess an ability to manage a team of trainers and counselors
- Can commit time to personally look after day-to-day operations
- An office space of minimum 500 sq. ft. (own/taken on hire) at a prominent location
- Willing to ask for support and ready to follow standard systems and procedures of the franchisor
- Has a passion for contributing to the lives of people
- Should be a tax payee

Support From Us

Induction Training

- How does this business work
- Systems and Procedures to run a Computer Institute
- Recruitment
- Accounting process

Marketing Support

- Counseling Manual
- Readymade Artworks
- Website Promotion

Train the Trainer

- Extensive training for a Trainer
- Updates on latest additions to the course modules

Mail us on: **director@mict.in** or Visit us @ **www.mict.in**

Application Form for ERP System

(To be signed by applicant/s seeking Affiliate Training Partner status with MICT)

To,
The Director,
MICT Computer Education
112, Paradise Tower, 1st floor,
Opp. Alok Hotel, Nr. Rly Station,
Thane (West) - 400 601.

Sir,

Sub. Application for Affiliate Training Partner (ATP) of MICT.

I the undersigned Mr./MISS/Mrs. _____

_____ Pin. _____ as Proprietor /
Partner / Director / trustee / _____ hereby
confirm the offer, to affiliate our institute with "Maharashtra Education
Society." as Affiliate Training Partner for

Software Hardware Networking DBM /ADIE
 English Speaking

(Tick the option as per your choice)

I/we am/are enclosing herewith D.D./ Chq. No. _____ of
Rs. _____/- and DD/Chq. No. _____ of Rs.
_____ dated. _____ drawn on
_____ favoring "M.I.C.T.
Computer Education" towards Non Refundable Registration
Charges, for a maximum period of one year from the date of
affiliation.

I/we am/are aware that official local representative of M.I.C.T... In my/our area shall execute the complete online support services and organization of final online examination for students of my/our institute as per rules specified by MICT from time to time. I shall abide by all policy decisions of MICT communicated to me from time to time, as regards Course Duration, exam schedule, Exam fees, Student Registration to conduct of successful operations.

I/we understood and hereby agree to obey all the terms & conditions of the registration.

Thanking You,
Yours truly,

For _____

Name: _____

Seal of the Institute / Company & signature

Registration Form

Master Franchisee Code:	<input type="text" value="F03002 – MICT Computer Education, Thane"/>	
State:	<input type="text"/>	
District:	<input type="text"/>	
Taluka:	<input type="text"/>	
Name of Center:	<input type="text"/>	
Address:	<input type="text"/>	
City:	<input type="text"/>	
Pin Code:	<input type="text"/>	
Phone 1:	<input type="text"/>	<input type="text"/>
Phone 2:	<input type="text"/>	<input type="text"/>
Email:	<input type="text"/>	
Name of Center Coordinator	<input type="text"/>	
Educational Qualification:	<input type="text"/>	
Residential Address:	<input type="text"/>	
City:	<input type="text"/>	
Pin Code:	<input type="text"/>	
Phone 1:	<input type="text"/>	<input type="text"/>
Phone 2:	<input type="text"/>	<input type="text"/>
Mobile:	<input type="text" value="+91"/>	<input type="text"/>
Email ID:	<input type="text"/>	

Coordinators,
Photo

Enter Refundable DD Details:

DD Number

DD Amount

MICR Number

DD Date

Drawee Bank

Branch

Enter Non - Refundable DD Details:

DD Number

DD Amount

MICR Number

DD Date

Drawee Bank

Branch

DECLARATION

I / We declare that the details and information provided by me / us here in above are true to the best of my / our knowledge and belief. If any information mentioned in this form is found incorrect at any point of time in future, MICT reserves the right of cancellation of my registration.

Date: _____

Signature with Stamp

Place: _____

Remarks of MICT representative:

Sign: _____

Name: _____

List of Documents Required

New Center Registration for the year 2010-11

*List of Documents & DD to be received from the Applicant Organization
For Affiliated Training Partner (ATP).*

[I] Following mentioned documents & DD to be submitted to Corporate Office

I] Application letter on Applicant letterhead with seal and Signature along with DD processing fees Rs. 1000/- (Rupees One thousand only- Non Refundable).

II] Registration For ATP

Registration fees DD of Rs. 25,000/- (Rupees Twenty five thousand only Non-Refundable franchisee fees for One year. {Subject to rejection}.

III] Renewal of ATP

Their will be renewal process in every year in the month of April and DD of Rs. 5,000/- (Rupees Fifty Thousand only) should be submit to corporate office on or before 31st March.

Exam Fees of Student.

Exam fees can be paid by Cheque or DD for all learners @Rs. **210**/- (Rupees Two hundred ten only) per student per exam for 1 to 6 month courses.

Exam fees can be paid by Cheque or DD for all learners @Rs. **890**/- (Rupees Eight hundred ninety only) per student per exam for one year courses.

Exam fees can be paid by cheque or DD for all learners @**1500**/- (Rupees One thousand five hundred only) for **Diploma in Business Management & Advance Diploma In Entrepreneurship** Course

** Kindly draw Demand Draft (DD) in favor of "M.I.C.T. Computer Education" payable at Mumbai.*

IV] Governing Documents for Municipal Place

For Proprietorship	: Bombay Shops & Establishment Act
For Partnership	: Bombay Shops & Establishment Act & Partnership deed
For Trust	: Registration Certificate & Trust Deed
For Society	: Registration Certificate and Rules & Regulations
For Cooperative Society	: Registration Certificate and Rules & Regulations
For Public & Private Ltd. Co.	: Certificate of Incorporation and Memorandum of Association & Article of Association

For Grampanchayat Place

For Proprietorship	: Grampanchayat NOC (Mentioning Name of Owner, AO Name & date of business from)
For Partnership	: Grampanchayat NOC (Mentioning Name of Owner, AO Name & date of business from) and Partnership Deed
For Trust	: Registration Certificate & Trust Deed
For Society	: Registration Certificate and Rules & Regulations
For Cooperative Society	: Registration Certificate and Rules & Regulations
For Public & Private Ltd. Co.	: Certificate of Incorporation and Memorandum of Association & Article of Association

V]: Premises

Owned Premises : Property Tax Receipt and Xerox copy of Agreement.

Rented Premises : Xerox copy of Rent Agreement and Rent Receipt.

VI]: Photos (4 x 6 inch)

1. Center Location (outside view)
2. Reception /Counseling Area
3. Labs
4. Lecture Hall

Please Note - After inspection report Only Eligible Applicant organization will get registration for online exam solution. Our representative will visit to Applicant Organization and will provide final inspection report to the MICT authorities within stipulated dates. Authorization is purely on “**First come First serve**” basis.